

**County of Los Angeles Department of Public Works
Environmental Programs Division**

**STANDARD OF PERFORMANCE
REINSPECTION FEE
UNDERGROUND STORAGE TANK SYSTEM**

I. INTRODUCTION

Purpose: The purpose of this policy is to establish a consistent regulatory guide for administrating the reinspection fee.

Scope: This Standard of Performance applies to administrating a reinspection fee associated with an underground storage tank (UST), UST system or UST facility.

Authority: Los Angeles County Code, Title 11 – Health and Safety, Division 4 (LACC), Sections: 11.72.050, 11.82.021, 11.82.040 and 11.88.020.

II. RESPONSIBILITY

A. Any person⁽¹⁾ with whom the County of Los Angeles Department of Public Works (DPW) schedules an inspection shall be responsible for compliance with this Standard of Performance.

(1) Person shall mean an individual, trust, firm, joint stock company, business concern, partnership, limited liability company, association, and corporation, including, but not limited to, a government corporation. "Person" also includes any city, county, district, commission, state, or any department, agency, or political subdivision thereof, any interstate body, and the federal government or any department or agency thereof to the extent permitted by law.

B. DPW shall determine when the application of LACC Section 11.82.021 is appropriate.

III. POLICY

Any person is subject to a reinspection fee for failure to comply with but not limited to the following:

- A. If an UST inspector is unable to complete an inspection during a scheduled appointment due to a person's failure to comply with any of the listed items on the UST Inspection Appointment Notification (see attachment).
- B. If an inspection has been scheduled and a person is unavailable to provide access to all UST system components, including but not limited to the fill, turbine and transition sumps, and all dispenser containment by the removal of any manhole cover, lid or monitoring system panel or any other UST system component to the satisfaction of this office.
- C. If an inspection has been scheduled and the site is not prepared and the inspection cannot be completed to the satisfaction of this office.
- D. Red tag boots are removed and reinstalled more than once in order to repair, remove, install or test UST system components.

Should any of the above situations take place the site is to immediately reschedule a reinspection for a date and time satisfactory to this office but no more than 7 calendar days out, unless otherwise agree to by this office.

IV. PROCEDURES

- A. Upon determining that a person has failed to comply with this Standard, a report documenting the inspectors finding will be submitted to their immediate supervisor for review.
- B. Upon review and approval by the supervisor the inspection report will be forward to the Field Inspection Unit Supervisor or Section Head for review and final decision.
- C. Upon review and approval by the Field Inspection Unit Supervisor or Section Head a Notice will be issued to the responsible person containing a summary of the findings and directions to submit a reinspection fee accompanied with the Miscellaneous Fee Invoice.

**COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS
ENVIRONMENTAL PROGRAMS DIVISION
UNDERGROUND STORAGE TANK (UST) INSPECTION APPOINTMENT NOTIFICATION**

Site/File: _____

TO: _____ FROM _____

Waste Control Engineering Inspector

EMAIL/FAX: _____ TEL.: _____

SITE ADDRESS: _____

APPOINTMENT DATE / TIME: _____

An UST inspection has been scheduled by this office as indicated above. An authorized representative is to be present and prepared to grant consent for access and authorizing inspection of all activity, records, monitoring or cathodic protection systems; photographing any activity, equipment or system; interviewing personnel on site; and obtaining samples of soils, groundwater or suspected product releases. All UST related documents are to be readily accessible and made available onsite to the inspector through electronic means or hard copies.

The following is a list of items that at a minimum are to be made available onsite to the inspector at the time of the UST inspection:

1. Monitoring System Certification test results performed within the last 3 years. This certificate is performed by your service company to certify the monitoring system is working properly. You are required to have the system certified annually, on or before the anniversary date of the last certification. The service technician that is certifying your system must possess: Current ICC certification; manufacturers certification for existing equipment and possess or be employed by a person who possesses an appropriate/current Contractor License or State Water Resource Control Board Tank Tester's License pursuant to California Code of Regulations (CCR) § 2715.
2. Maintenance/repair records for UST system consisting of any repairs to the tanks, piping, and or leak detection system for the last 3 years and 6 ½ years for cathodic protection maintenance records. Sites with single wall tanks shall provide complete inventory/monitoring records. UST documents: Owners Statement of Designated Operator; Designated Operator's monthly reports; employee training records; Monitoring and Response Plan; Facility and Tank Information Forms and Certification of Financial Responsibility which requires an annual update for private insurance policies or any change of information.
3. Tank and/or line integrity test results, AB 2481 spill box and line leak detector test results performed within the last 3 years. Copy of SB 989 secondary containment test. Secondary containment test results which must be tested at installation, 6 months after installation, and once every 36 months thereafter. Any failures may require a permit to investigation/repair and must be retested with a passing test result.
4. Maintenance certification for corrosion protection systems (cathodic protection) if applicable. System must be certified every three years. Additionally, provide tank lining certification and 60 day logs.
5. Provide a copy of the UST alarm history and set up tape readout from the monitoring console (if applicable).
6. At a minimum make available all fill, turbine, transition and vent sumps and all dispensers by the removal of any manhole cover, lid or panel and make available any other UST system component to the satisfaction of this office. Additionally, monitoring sensors may be required to be removed and placed into alarm. Additionally, open communication between the piping interstice and the monitoring sump must be demonstrated to exist to the satisfaction of this office. Site must be closed and/or appropriate safety control in place for inspection purposes. You are reminded that all test results must be submitted to this Office and/or uploaded to CERS within 30 days of testing.
7. If the inspector is unable to complete the annual inspection during this appointment due to the site's failure to comply with any of the above items or other circumstances the owner/operator will be issued a Notice and may be subject to a reinspection fee pursuant to Los Angeles County Code, Section 11.82.040. Should you have any questions regarding this matter, please contact the above Waste Control Engineering Inspector Monday through Friday, between the hours of 8:00 a.m. to 9:30 a.m.